



Dear Parent/Guardian

As part of the new *General Data Protection Regulation (GDPR)*, all schools have to change their procedures for how they collect, process and store your and your children's data.

We have completed a full review of the data we currently hold in preparation for today's GDPR deadline. In order to fulfil our commitment, we are asking all current parents to complete attached document.

We appreciate this is a long form, but in order for us to ensure we collect and process your data in line with the GDPR requirements, we need to give you all the opportunity to opt in or out of specific elements of how we use your data.

Please can you read the form carefully and **tick and sign** each box as required before returning to school. If you choose to fill the form in electronically, then email to Ellenbrook.primaryschool@salford.gov.uk. Alternatively, please complete a paper copy and return to the white school post box in the vestibule. We require all forms to be returned to school by **9am Friday 8th June**.

If you have any queries about this form, please do not hesitate to contact the office.

Many thanks for your continued support.

Kind regards

Mr P Marks



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